



**YMCA of Greater Saint John**  
191 Churchill Blvd.  
Saint John, NB E2K 3E2  
Tel: 506-693-9622  
Fax: 506-634-0783

## **GLENN CARPENTER FACILITY RENTAL INFORMATION**

### Lodge Rental Package (full site)

#### **Option 1 – Weekend**

Saturday 10am to Sunday 10am

Rental fee: \$1,000

#### **Option 2 – Weekday**

Sunday to Friday 6pm to 11pm

Rental fee: \$500

#### Includes:

- Exclusivity of the site
- Access to climate controlled lodge
- View of sunset over the lake from the lodge
- Parking for over 40 cars
- Campfire pit area with seating

### Picnic Rental Package

#### **Option 1 – Weekend**

Saturday 10am to Sunday 10am

Rental fee: \$1,000

#### **Option 2 – Weekday**

Monday to Friday 6pm to 11pm

Rental fee: \$500

#### Includes:

- Access to watersports activity
  - o Paddleboard
  - o Canoe
  - o Kayak
  - o PFD
  - o Paddles
- Access to picnic shelter
- Access to new washroom and changing room
- Access to campfire pit area
- Access to 10 picnic tables
- Access to sports field

#### Notes:

- Renters must take care of their liquor license (if applicable). If applicable, a copy must be provided to the Camp Manager one week prior to the rental.
- Renters may choose their preferred caterers



**YMCA of Greater Saint John**  
191 Churchill Blvd.  
Saint John, NB E2K 3E2  
Tel: 506-693-9622  
Fax: 506-634-0783

## **Rental Agreement: Terms and Conditions Glenn Carpenter Center**

### **Payment Options:**

A \$500 Non-refundable booking fee is included in the rental price and charged when booking. The remainder of the rental fee is due 30 days prior to the booking. Non-compliance will result in a cancellation of the event with no reimbursement of payment. This option will be at the discretion of the YMCA of Greater Saint John.

A \$300 damage deposit is required when booking. Site is expected to be left clean by the end of the agreement period. Renter will not be refunded the damage deposit if the site is not left as found. Site inspections are completed by the Camp Manager or his designate.

Payments can be made by cheque, cash or credit.

### **Cancellation Policy**

The \$500 Non-refundable booking fee, which is included in the rental costs, is non-refundable in the case of a cancellation made 30 days prior to the event. Cancellation made less than 30 days prior to the booking will not be refunded

Please Note for Cancellations: The YMCA of Greater Saint John will try to accommodate should the client wish to change the date of the booking, however, the YMCA of Greater Saint John will not be held accountable if an alternate date cannot be found. If the booking is changed to a later date, the fee will remain the same with no reimbursement of the original fee however, the client will be responsible for paying any additional fees and/or costs additional any additional fees will be communicated in advance.

**Important Note: Additional rental hours will result in an increased rental fee. If your event information changes from that noted above, please call for a revised cost.**

## **Terms & Conditions of Use for all Saint John YMCA Locations**

### **Person in Charge**

Groups renting a facility must assign a "person in charge". This person will be considered the main point of contact for the facility staff and must be present during the rental times. In the case where the person in charge must leave, a designate will need to be assigned and facility staff needs to be notified.

### **Emergencies**

The Person in Charge of the group (Emergency Contact) is responsible in any emergency situation. In the event of waterfront emergencies, the lifeguards on duty will be responsible (if applicable). Lifeguards are not provided by the YMCA unless otherwise stated in the agreement.

### **Facility Problems**

Please contact the YMCA of Greater Saint John in the case of a problem with the site at 693-9622 for assistance.

### **Terms of Agreement**

The person in charge and his/her organization and/or group (hereinafter referred to as the "Lessee") agrees to and undertakes to assume all responsibility to observe all rules and regulations of the YMCA of Greater Saint John (hereinafter referred to as the "Lessor").

1. The Lessee is restricted to the use of those facilities and equipment specifically covered in this rental agreement.
2. Bookings are confirmed on a first-come, first-served basis and all arrangements are handled through the Lessor. No other bookings will be honoured.
3. The Lessee assumes full responsibility for the careful and proper use of the said facilities and all equipment and furnishings therein contained (known as the "Facility") and will fully reimburse the Lessor for any damage whatsoever incurred during the rental period at the discretion of the Lessor.



**YMCA of Greater Saint John**  
191 Churchill Blvd.  
Saint John, NB E2K 3E2  
Tel: 506-693-9622  
Fax: 506-634-0783

4. The signed rental contract, as well as any other required documentation, is required to secure the event date requested. No event can be confirmed without the foregoing.
5. The Lessee agrees to use the premises only within the hours/days of the rental as stipulated in the contract. If the grounds/buildings are not left clean and in good repair, clean up and repair costs which will include staff time and material costs, will be invoiced to the Lessee which the Lessee agrees to promptly pay.
6. Youth programs and group/adult rentals will not occur simultaneously unless distinctly separated by location on the site. Joint usage will be at the discretion of the Lessor only.
7. The Lessee is responsible for all clients, staff, guests and invitees under this rental agreement and any breach of the posted rules and regulations not specified in this agreement must be abided by.
8. Rental of the facilities **do not** automatically include the use of equipment unless specified in the agreement.
9. Children must have adult supervision at all times.
10. No illegal substances will be tolerated on the property. Alcohol, smoking, cannabis, or vaping is not permitted in the buildings or on Lessor's property except with prior Lessor's permission.
11. As per our Child and Vulnerable Persons Protection Policy, all lessee(s) and their guest maybe require to sign in and out of the facility, as determined by the lessor.
12. Lessee groups are to park all vehicles in the designated parking areas only. Parking is not permitted on grass areas.
13. The Facilities may be decorated by the lessee, provided decorations are attached to walls using scotch tape on wood surfaces only. Set up will be at the discretion of the Lessee, provided that no damage or change to the structure of the Facility is made.
14. Pets are not permitted on the Facility.
15. Except if caused by the negligence of the Lessor, its agents, employees or other persons for whom the Lessor by law is responsible, the Lessor is not liable or responsible in any way for any personal or consequential injury or liability of any nature that may be suffered or sustained by the Lessee or an employee, client, guest or invitee or any other person who may be on the premises, or for the loss of, or damage or injury to, any property belonging to the Lessee or to its employees or to any other person while their property is on the premises. The Lessor shall not be liable for any theft suffered by the Lessee, its employees, clients, guest or invitees. In any event, the maximum liability of the Lessor to the Lessee is limited to the amount paid by the Lessee to the Lessor under this rental agreement.
16. Commercial General Liability Insurance: the Lessee shall at their own cost and expense obtain a policy of Commercial General Liability Insurance. This policy of insurance shall serve to protect the Lessee, and by virtue of this section, the Lessor, against legal liability arising out of death, bodily injury and/or bodily injury occurring in, or arising in connection with the operation or occupation of the camp with a policy limit of at least two million dollars (\$2,000,000), with insurance companies acceptable to the Lessor, and which are both licensed and qualified to do business in the Province of New Brunswick and to effect such insurance. The Lessor shall be listed on this Policy of insurance as an Additional Named insured. The Lessor shall have rights of notification from the insurer should the policy be cancelled or terminated by the insurer or the Lessee. This Policy of Insurance shall be on an "Occurrence Base" form. If requested, proof of this Policy of Insurance (or an official certificate) must be presented in advance of the use of the facility by the Lessee to the Lessor or their designated agent(s) as proof of its effect. This policy shall be maintained in-force at the expense and cost of the lessee throughout the duration of the use of the facility plus one day. This condition may be modified or waived at the sole discretion of the Lessor.
17. The Lessee will indemnify and save harmless the Lessor, its employees, agents, volunteers, officers and directors (an "Indemnified Party") from all liabilities, fines, suits, claims, demands and actions of any kind or nature to which an Indemnified Party shall or may become liable for or suffer by reason of any breach, violation or non-performance by the Lessee of any covenant, term or provision hereof or by reason of any injury or death resulting from, or occasioned to, or suffered by any person or persons or any property by reason of any act, neglect, or default on the part of the Lessee or any of their agents or employees, visitors, invitees and/or licensees such indemnification in respect of any such breach occurring during the term of the agreement shall survive any termination of this agreement.



**YMCA of Greater Saint John**

191 Churchill Blvd.  
Saint John, NB E2K 3E2  
Tel: 506-693-9622  
Fax: 506-634-0783

**Camps**

1. Persons who have consumed, or are consuming alcohol, cannabis, or any other impairing substance are not permitted to participate in swimming, or any other water-based activity.
2. Lifeguards are the responsibility of the Lessee, the lessor is not responsible to supply lifeguarding services. Swimming must take place in the designated areas only. The use of lessor owned watercraft is prohibited without prior approval. The use of personal watercraft is prohibited. If using the waterfront (swimming, boating, etc.), the Lessee must obey the rules and regulations indicated.

Please visit our website at [www.saintjohnny.ymca.ca](http://www.saintjohnny.ymca.ca) for a full description of Irving Oil Field House, Camp Glenburn, Glenn Carpenter Centre and Millidgeville Community Centre.

I have read and I agree with the terms and conditions mentioned above.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_