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**Financial statements of  
YMCA of Greater Saint John  
Endowment Fund Inc.  
(Incorporated under the laws of New Brunswick)**

December 31, 2019

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## Independent Auditor's Report

To the Members of  
Greater Saint John Endowment Fund Inc.

### Opinion

We have audited the financial statements of YMCA of Greater Saint John Endowment Fund Inc. (the "Organization"), which comprise the statement of financial position as at December 31, 2019, and the statements of changes in fund balances, operations and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

### Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Deloitte LLP*

Chartered Professional Accountants  
March 30, 2020

**YMCA of Greater Saint John Endowment Fund Inc.**  
**Statement of financial position**  
As at December 31, 2019

	Notes	<b>2019</b>	2018
		<b>\$</b>	<b>\$</b>
<b>Assets</b>			
Current assets			
Cash		<b>25,907</b>	41,782
Accrued interest receivable		<b>2,504</b>	2,504
Accounts receivable from YMCA of Greater Saint John Inc.		<b>—</b>	17
		<b>28,411</b>	44,303
Investments	3	<b>857,196</b>	795,223
Designated investments for capital reserve fund	2,3	<b>891,961</b>	619,153
		<b>1,777,568</b>	1,458,679
<b>Liabilities</b>			
Current liabilities			
Accounts payable and accrued liabilities		<b>2,700</b>	2,750
Accounts payable to YMCA of Greater Saint John Inc.		<b>5,280</b>	—
Amount held in trust for YMCA of Greater Saint John Inc.	2	<b>891,961</b>	619,153
		<b>899,941</b>	621,903
Net assets		<b>877,627</b>	836,776
		<b>1,777,568</b>	1,458,679

The accompanying notes are an integral part of the financial statements.

Approved on behalf of the Board

 \_\_\_\_\_, Director

 \_\_\_\_\_, Director

**YMCA of Greater Saint John Endowment Fund Inc.**  
**Statement of changes in net assets**  
Year ended December 31, 2019

	<b>Externally restricted</b>	<b>Unrestricted</b>	<b>2019 Total</b>	2018 Total
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>(Note 4)</b>			
<b>Balance, beginning of year</b>	<b>438,157</b>	<b>398,619</b>	<b>836,776</b>	852,742
Contributions	<b>66,564</b>	—	<b>66,564</b>	5,250
Withdrawals	—	—	—	—
	<b>504,721</b>	<b>398,619</b>	<b>903,340</b>	857,992
(Deficiency) excess of revenue over expenditure	<b>44,749</b>	<b>(70,462)</b>	<b>(25,713)</b>	(21,216)
<b>Balance, end of year</b>	<b>549,470</b>	<b>328,157</b>	<b>877,627</b>	836,776

The accompanying notes are an integral part of the financial statements.

**YMCA of Greater Saint John Endowment Fund Inc.****Statement of operations**

Year ended December 31, 2019

	Notes	2019 \$	2018 \$
<b>Revenue</b>			
Investment income	5	<b>25,534</b>	24,091
Donations		<b>45</b>	22,199
		<b>25,579</b>	46,290
<b>Expenditure</b>			
Administrative expenditure	2, 6	<b>17,060</b>	19,393
<b>Contributions</b>			
YMCA of Greater Saint John Inc.		<b>100,000</b>	—
Bursaries	7	<b>4,345</b>	6,541
Strong Communities		<b>1,200</b>	1,200
Third World relief		<b>996</b>	996
Saint John Field House		<b>9,989</b>	4,962
		<b>133,590</b>	33,092
(Deficiency) excess of revenue over expenditure before net gain (loss) on investments		<b>(108,011)</b>	13,198
Net gain (loss) on investments		<b>82,298</b>	(34,414)
<b>Deficiency of revenue over expenditure</b>		<b>(25,713)</b>	(21,216)

The accompanying notes are an integral part of the financial statements.

**YMCA of Greater Saint John Endowment Fund Inc.****Statement of cash flows**

Year ended December 31, 2019

	2019	2018
	\$	\$
<b>Operating activities</b>		
Deficiency of revenue over expenditures	<b>(25,713)</b>	(21,216)
Item not involving cash		
Net (gain) loss on investments	<b>(82,298)</b>	34,414
	<b>(108,011)</b>	13,198
Changes in non-cash working capital balances		
Accrued interest receivable	—	397
Account receivable from YMCA of Greater Saint John Inc.	<b>17</b>	(17)
Accounts payable and accrued liabilities	<b>(50)</b>	422
Account payable to YMCA of Greater Saint John Inc.	<b>5,280</b>	(300)
	<b>(102,764)</b>	13,700
<b>Investing activities</b>		
Purchase of investments	<b>(217,513)</b>	(64,246)
Purchase of investments held in		
Trust for YMCA of Greater Saint John Inc.	<b>(200,000)</b>	(200,000)
Proceeds on disposal of investments	<b>237,838</b>	82,455
	<b>(179,675)</b>	(181,791)
<b>Financing activities</b>		
Contributions subject to external restriction	<b>66,564</b>	5,250
Contributions from the YMCA of Greater Saint John Inc. for investment	<b>200,000</b>	200,000
Endowment withdrawals	—	—
Repayment of promissory note	—	—
	<b>266,564</b>	205,250
Decrease (increase) in cash	<b>(15,875)</b>	37,159
Cash, beginning of year	<b>41,782</b>	4,623
<b>Cash, end of year</b>	<b>25,907</b>	41,782

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The accompanying notes are an integral part of the financial statements.



## YMCA of Greater Saint John Endowment Fund Inc.

Notes to the financial statements

December 31, 2019

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### **Purpose of the organization**

The purpose of YMCA of Greater Saint John Endowment Fund Inc. (the "Organization" or "Endowment Fund") is to raise, invest and direct the management of funds and distribute investment income for providing for the future financial stability of YMCA of Greater Saint John Inc. and to enhance the "Y" presence in the community. The Organization is incorporated under the laws of New Brunswick and, as a registered charity under the Income Tax Act, is exempt from paying income taxes.

### **1. Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### *Cash and cash equivalents*

The Organization's policy is to disclose bank balances under cash and cash equivalents, if applicable, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with a maturity period of three months or less from the date of acquisition.

#### *Revenue recognition*

Restricted contributions are recognized as revenue in the year in which the related expenditure is incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is assured. Endowment contributions are recognized as direct increases in net assets in the year received.

#### *Allocation of revenue and administrative expenditure to externally restricted net assets*

Investment income and administrative expenditure are allocated to externally restricted and unrestricted net assets by the ratio of the net assets at beginning of year in each fund to the total net assets at beginning of year.

#### *Financial instruments*

##### *Measurement of financial instruments*

The Organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The Organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net gain on investments, along with realized gains on disposals of investments. Interest income is recognized to revenue.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and demand term loan.

The Organization's financial assets measured at fair value include investments.

## YMCA of Greater Saint John Endowment Fund Inc.

Notes to the financial statements

December 31, 2019

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### 1. Significant accounting policies (continued)

#### *Financial instruments (continued)*

##### *Impairment*

In the event of a write-down, financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess of revenue over expenditure. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenue over expenditure.

##### *Transaction costs*

The Organization recognizes its transaction costs in excess of revenue over expenditure in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

##### *Use of estimates*

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditure during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

### 2. Related party transactions

YMCA of Greater Saint John Inc. is related to the Organization because it has the ability to approve the election or appointment of the majority of the Organization's Board of Directors.

During the year, the Organization purchased administrative services of \$4,550 (2018 - \$4,500) from YMCA of Greater Saint John Inc. These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

In 2017, the YMCA of Greater Saint John Inc. and the Endowment Fund entered into an agreement whereby the Endowment Fund will hold funds in trust for the YMCA of Greater Saint John Inc. The funds are to be used to provide for major repairs to the YMCA of Greater Saint John Inc. main assets: Regional Y, Camp Glenburn or Glenn Carpenter Centre. The funds are held in a segregated investment account and are invested in accordance with the Endowment Fund's investment policy. Any investment income and related costs associated with the designated funds are allocated to the designated funds. No other costs are allocated.

As at year-end, the balance in the Fund is \$891,961 (2018 - \$619,153).

During the year, the Endowment Fund provided contributions to the YMCA of Greater Saint John Inc. in the amount of \$100,000 (2018 - nil).

**YMCA of Greater Saint John Endowment Fund Inc.**

Notes to the financial statements

December 31, 2019

**3. Investments**

	<b>2019</b>	2018
	<b>\$</b>	\$
Money market funds	<b>13,070</b>	22,676
Government of Canada bonds, bearing coupon rates of 5% to 8%, due 2027 to 2037, face value of \$46,234 (\$34,000 in 2018)	<b>49,776</b>	49,510
Provincial bonds, bearing coupon rates of 1.45% to 6.5%, due 2021 to 2037, face value of \$36,582 (\$35,507 in 2018)	<b>41,284</b>	39,957
Corporate bonds, bearing coupon rates of 2.00% to 3.46%, due 2019 to 2023, face value of \$233,967 (\$250,516 in 2018)	<b>239,725</b>	254,424
	<b>330,785</b>	343,891
Equities		
Canadian equities	<b>342,988</b>	301,846
Foreign equities	<b>170,353</b>	126,810
	<b>513,341</b>	428,656
	<b>857,196</b>	795,223
<i>Designated investments for capital reserve fund</i>		
	<b>2019</b>	2018
	<b>\$</b>	\$
Money market funds	<b>39,984</b>	32,810
Fixed income funds, bearing interest of 2.03% to 3.46%, face value of \$350,447 (\$258,202 in 2018)	<b>354,529</b>	259,406
	<b>354,529</b>	259,406
Equities		
Canadian equities	<b>336,996</b>	229,462
Foreign equities	<b>160,452</b>	97,475
	<b>497,448</b>	326,937
	<b>891,961</b>	619,153
Total of all investments	<b>1,749,157</b>	1,414,376

## **YMCA of Greater Saint John Endowment Fund Inc.**

Notes to the financial statements

December 31, 2019

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### **4. Externally restricted funds**

The Organization holds various funds that are subject to external restrictions on capital and income as follows:

#### *Arthur Kent Melick Memorial Fund*

Established in 1961 on the death of Anne B. Melick in memory of her brother Arthur. The purpose is to use the income from the fund for cash bursaries to students furthering their education.

#### *F. G. Bent Fund*

The F. G. Bent fund was established in 1945 with a stipulation that the capital be maintained and the income used for general purposes.

#### *David Walker Memorial Fund*

The David Walker Memorial fund was established in 2012 by David Walker's family in honour of his memory. The initial capital of the fund and any additions to the fund shall be held in perpetuity. The income of the fund shall be used to sponsor deserving youth to participate in YMCA of Greater Saint John Inc.'s Camp Glenburn Leadership Program.

#### *Dale and Wendy Knox Fund*

The Dale and Wendy Knox fund was established in 2014. The initial capital of the fund and any additions to the fund shall be held in perpetuity. The net income allocated to the fund shall be donated to YMCA of Greater Saint John Inc. Strong Communities program.

#### *Estate of Lillian Hayward Russell Fund*

Established in 1975, by Lillian H. Russell, whereby income from the fund is to be used for the upkeep and decoration of YMCA premises.

#### *Estate of Ora P. MacCollum Fund*

Established in 1978 with funds from the Estate of Ora P. MacCollum with annual income to be paid out for World Service work.

#### *Clark Sancton Fund*

The Clark Sancton Fund was established in 2019 and net income from the Fund shall be donated to the YMCA of Greater Saint John's Strong Communities Campaign.

#### *Jacobsen Family Fund*

The Jacobsen Family Fund was established in 2019 with the objective to make annual contributions to the YMCA of Greater Saint John's Strong Communities Campaign to enable participation in activities and programs.

**YMCA of Greater Saint John Endowment Fund Inc.**

Notes to the financial statements

December 31, 2019

**4. Externally restricted funds (continued)**

Changes in restricted net assets for the year ended December 31, 2019 are as follows:

	Opening balance	Contributions	Disbursements	Revenue allocation	Closing balance
	\$	\$	\$	\$	\$
Arthur Kent Melick Memorial Fund	<b>191,354</b>	—	<b>(3,300)</b>	<b>19,095</b>	<b>207,149</b>
F.G. Bent Fund	<b>131,113</b>	—	—	<b>13,190</b>	<b>144,303</b>
David Walker Memorial Fund	<b>47,724</b>	<b>1,200</b>	<b>(1,045)</b>	<b>5,138</b>	<b>53,017</b>
Dale and Wendy Knox Fund	<b>25,687</b>	<b>2,500</b>	<b>(1,200)</b>	<b>3,269</b>	<b>30,256</b>
Estate of Lillian Hayward Russell Fund	<b>21,856</b>	—	—	<b>2,198</b>	<b>24,054</b>
Estate of Ora P. MacCollum Fund	<b>20,423</b>	—	<b>(996)</b>	<b>2,055</b>	<b>21,482</b>
Clark Sancton Fund	—	<b>35,350</b>	—	<b>3,557</b>	<b>38,907</b>
Jacobsen Family Fund	—	<b>27,514</b>	—	<b>2,788</b>	<b>30,302</b>
	<b>438,157</b>	<b>66,564</b>	<b>(6,541)</b>	<b>51,290</b>	<b>549,470</b>

During 2019, two separate donors indicated that they wanted to start an endowment fund. Each donor previously had made donations in 2018 and requested to have those donations used to set up the fund. As a result, previously received donations of \$11,100 were reallocated to set up the funds in 2019. Of which, \$10,000 was for the Clark Sancton Fund and \$1,100 was for the Jacobsen Family Fund.

**5. Investment income**

	2019	2018
	\$	\$
Dividends	<b>14,821</b>	14,110
Interest	<b>10,713</b>	9,981
	<b>25,534</b>	24,091

## YMCA of Greater Saint John Endowment Fund Inc.

Notes to the financial statements

December 31, 2019

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### 6. Administrative expenditure

	2019	2018
	\$	\$
Investment management fees	10,844	11,166
Legal fees	—	2,875
Administration fees	2,553	2,400
Audit fees	2,150	2,100
Officers and directors liability insurance	500	500
Office	966	223
Bank charges	47	129
	<b>17,060</b>	<b>19,393</b>

### 7. Bursaries

Bursaries were paid for the year from the following funds:

	2019	2018
	\$	\$
Arthur Kent Melick Memorial Fund	3,300	5,500
David Walker Memorial Fund	1,045	1,041
	<b>4,345</b>	<b>6,541</b>

### 8. Financial instruments

#### *Risks and concentrations*

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at the balance sheet date:

#### *Liquidity risk*

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

#### *Market risk*

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

#### *Currency risk*

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. Approximately 18.8% (15.9% in 2018) of the Organization's investments are in foreign currency. Consequently, some assets are exposed to foreign exchange fluctuations, which the Organization does not actively manage.

## **YMCA of Greater Saint John Endowment Fund Inc.**

Notes to the financial statements

December 31, 2019

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### **8. Financial instruments (continued)**

#### *Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Approximately 39.1% (43.2% in 2018) of the Organization's investments are fixed rate investments. The organization is exposed to interest rate risk on its fixed rate investments. The Organization is subject to fair value risk due to fixed-rate instruments.

#### *Other price risk*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization is exposed to other price risk through its investments in quoted shares. All investments are maintained by third party brokers, management does not actively manage its share holdings.

### **9. Subsequent event**

Subsequent to the year-end, on March 11 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial assets and condition of the Organization in future periods.