



YMCA Camp Glenburn COVID-19 2022 Operational Plan

Last Revised Date: July 7th, 2022

Implementation Date: July 7th, 2022

Introduction

As the Government of New Brunswick continues its plan of COVID-19 recovery, YMCA Camp Glenburn has developed the following operational plan for the **2022** season. We are committed to an experience that maintains the integrity of our outdoor camp programming, while adjusting our practices to meet the recommendations and requirements that have been set out by Public Health. As we plan and implement the following procedures - a safe environment for all participants remains our top priority.

Our overall strategy has been developed in reference to recommendations made by the Government of New Brunswick, relevant information available via the [Operator Portal](#), and our experience and knowledge of the site. This manual may be revised as Public Health directives evolve throughout the **2022** season.

Overall Strategy and Guiding Principles

This operational plan will be effective throughout our overnight summer programming: between the dates of July 1st, 2022 and August 19th, 2022.

Our overall strategy is to minimize risks associated with residential camping and the spread of COVID-19. We have developed the plan along the following guiding principles:

- 1. Preparing families for overnight camping**
 - Cooperation with families as an integral part of our success.
 - Transparent communication with families from registration to departure.
- 2. Understanding differences in comfortability**
 - Encourage safe practices such as including physical distancing and mask-wearing.
 - Meet campers and counsellors where they are in their personal comfort level regarding COVID-19.
- 3. Respond to Public Health recommendations**
 - Active and on-going risk assessment to prevent outbreaks on-site.
- 4. Health awareness and communication**
 - Safe on-site practices to prevent the spread of COVID-19.
 - Additional measures to ensure safe environment for all workers.
- 5. Exposure management plans.**
 - Clear protocols to manage potential exposures and outbreaks.

Before Camper Arrival

Program Assessment

To ensure the safe opening of Camp Glenburn each session - the Director and Camp Manager will continually monitor Public Health recommendations and adjust programs if necessary.

Pre-screening:

1. Parents and guardians will be contacted (7) days before their campers' arrival. This email will include information about what to expect upon arrival, check-in/check-out procedures, all necessary updates from Public Health, and a copy of the operational plan.

Vaccination Policy

All participants must present proof of vaccination upon arrival. Staff and campers must be vaccinated to at least **(2) doses**. For more information about COVID-19 vaccines, or to book an appointment for your camper, please see the following information available via the [Government of New Brunswick](#).

Acceptable forms of proof of vaccination include:

- Digital copies presented via digital device.
- Proof of vaccine cards.
- Printed copies.

Camper Drop-off:

Opening days have been designed to minimize potential contacts and limit face-to-face interaction. The following protocols have been put into place:

1. Arriving families will be asked to wait by their vehicle until directed by a designated staff.
2. Families (including campers) will be encouraged to wear a face mask.
3. Families will report to the registration desk to sign-in and present proof of vaccination.

Camper Safety and Wellness

Physical Distancing:

Physical distancing is not required by campers and staff on-site.

Visitors will be encouraged to wear a mask and maintain a two-metre physical distance.

Masking:

Masks and face-coverings are not required while on-site. All campers and counsellors are encouraged – though not required – to wear masks for their own comfort.

Disposable face masks will be made available through the Infirmary.

Daily Health Measures

Cleaning Stations: Each building on site will have a designated crate of cleaning supplies. These crates will be maintained throughout each session to ensure all items are replenished.

Each crate will include the following:

- (1) spray-bottle of disinfectant,
- (1) spray-bottle of sanitizer
- (1) box of gloves
- (1) box of disposable masks
- (2) rolls of paper towel, rags, and a log-book to record cleaning.

Cleaning products in-use:

1. Betco 'Daily Disinfectant Dual' disinfectant.
2. Symplicity 'Sanibet™ Multi-Range' sanitizer.

Hand Sanitizer

1. 70% Alcohol content.

Cabins:

Will be cleaned and disinfected once daily, during cabin clean up. Cleaning will be recorded in the log book, and signed off by the staff member. Additional cleaning will be done if required.

Fisher Hall

Dining Room:

The dining room

- Facility will be cleaned and sanitized after every meal by a designated staff:
 - Tables.
 - Benches.
 - Touch surfaces.
 - Garbage removed.

The upstairs washroom

- Cleaned and disinfected after every meal by a designated staff.

Kitchen:

Kitchen staff will use PPE when distributing food at the serving window.

The cooking area

- Kitchen will only be accessed by the kitchen staff and resource members when necessary.
- Any place where food is prepared or consumed will be sanitized after use.

Dish Room:

Dirty dishes are to be stored in containers at the end of every meal. All dishes will be cleaned in the dish room following Government of New Brunswick Health and Safety guidelines. All clean cookware and dishes will be air-dried and put away by a staff wearing proper PPE. Sinks and dishwasher will be sanitized at the end of every meal clean up.

Infirmary:

To reduce traffic in the Infirmary building, all oral medications will be distributed through the porch window. This will help maintain a sterile space in the event of an emergency. The following campers and staff may be brought inside the Infirmary:

The Infirmary will be cleaned twice daily by a designated staff, and recorded in the log book.

Camper Washrooms:

Camper washrooms will be disinfected twice daily and checked regularly by designated staff. Cabins have scheduled shower times. Touch surfaces will be disinfected following use.

Health Awareness:

Important signage will be placed around camp. This includes pre-screening questions at the main entrance, proper handwashing instructions in washrooms, and posters that encourage healthy habits.

Exposure/Isolation Management Plan**Isolation Plan:**

If a camper shows (2) or more symptoms of COVID-19, they will be required to wear PPE and isolated in the infirmary until they can be picked-up by their parent or guardian. If the result of their rapid test comes back positive, the following protocol goes into effect:

- Parents/guardians will be contacted for immediate pick-up.
- [Tele-Care 811](#) will be contacted.
- Infirmary will be fully disinfected.
- Camper cabin will be disinfected.
- All members of cabin will monitor their symptoms and complete a rapid test if necessary.

If a staff member shows (2) or more symptoms of COVID-19 they will be asked to leave camp.

Positive cases amongst staff:

When a staff member tests positive for COVID-19, they will remain off-site until they are well enough to return. Below are the steps our staff is taking to manage risk upon their return to camp:

1. Any staff with a positive COVID test will isolate for **5 days** before returning to camp.
2. Staff must feel well enough - **and without symptoms for 24 hours** - to return to camp.